



Membership Application Form

First Nations Health Directors Association

Sharing experience for community wellness

Suite 501 – 100 Park Royal South, West Vancouver, BC
Phone: 604.693.6500 | Fax: 604.913.2081

**COMPLETED APPLICATIONS TO SHOULD BE EMAILED AS A PDF TO
fnhda@fnha.ca (preferred method)**

Please note that applications may be faxed to 604.913.2081

First Nations Health Director Application

Any individual who is a First Nations Health Director may apply to become a member of the Association. Each application will be reviewed by the First Nations Health Directors Association Board of Directors. The Annual Confirmation letter must be submitted with the application and then renewed by March 1 of each year to retain good standing as a member.

APPLICATION CHECK LIST:

- Completed Application Form
- Letter of Confirmation from your First Nation or Organization signed by your Chief or Manager

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ELIGIBILITY

Any individual who is a First Nations Health Director may apply to become a member of the Association. Each application will be reviewed by the First Nations Health Directors Association Board of Directors. The Annual Confirmation letter must be submitted with the application and then renewed by March 1 of each year to retain good standing as a member.

Per the FNHDA Bylaws, a "First Nations Health Director" means an individual who is:

- (i) the most senior employee or contractor employed as a health director, health manager or health lead by a First Nation Entity; and
- (ii) responsible for the day-to-day management, administration and delivery of health programs and services for a First Nation Entity

PURPOSE OF THE ASSOCIATION

The purpose of the Association is to advance health planning and service delivery on behalf of First Nations in British Columbia which includes, but is not limited to:

- (a) Providing advice and assistance respecting First Nations governance with the aim of assisting in shaping health policy and legislation;
- (b) Supporting First Nations Health Directors in the development and implementation of health programs;
- (c) Creating a foundation for networking, knowledge, information sharing, and communication;
- (d) Providing opportunities for First Nations Health Directors to engage in professional development and mutual support initiatives; and,
- (e) Supporting the implementation of the "Transformative Change Accord: First Nations Health Plan" and the "Tripartite First Nations Health Plan."

APPLICANT INFORMATION

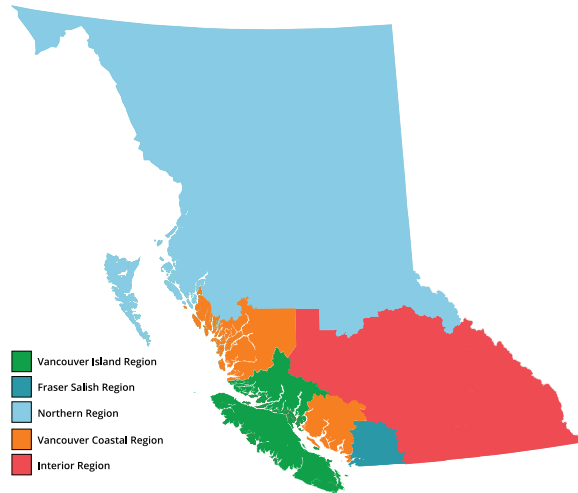
_____ Name	_____ Email
_____ First Nations Employer	_____ Job Title
_____ Work Address	
Office/Health Centre Phone Number: () _____	
Work cellphone number: () _____	
Fax: () _____	

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REGIONAL AFFILIATION

(Please check one)

- Northern Region
- Fraser Salish Region
- Vancouver Island Region
- Interior Region
- Vancouver Coastal Region



TYPE OF MEMBERSHIP

I am applying to become a **MEMBER**, I meet the following criteria:

The most senior employee or contractor employed as a Health Director, Health Manager, or Health Lead by a First Nations Entity in British Columbia; and

Yes No

Responsible for the day-to-day management, administration and delivery of health programs and services for a First Nations Entity.

Yes No

Applicant Signature

Date Signed (DD/MM/YYYY)

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Confirmation Letter Template

First Nations Health Directors Association

c/o First Nations Health Authority
501-100 Park Royal South
West Vancouver, BC V7C 1A2

Dear First Nations Health Directors Association,

I am writing to verify that *(applicant's name)* _____ is currently employed as the Health *(Director/Manger/Lead/Other)* _____. They are responsible for the day to day management, administration and delivery of health programs and services for *(name of First Nations entity)* _____.

They have been working as the the Health Director as of *(date)* _____.

If you have any further question that I can answer, don't hesitate to contact me at _____.

Regards,

Signature

Print Name

Title

PART 2 – MEMBERSHIP

2.1 Members

The Members are the applicants for incorporation of the Association and those persons who subsequently have become Members in accordance with these Bylaws and, in either case, have not ceased to be Members.

2.2 Corporations Excluded

No corporation shall be a Member.

2.3 Regions

Each of the Members must be identified as belonging to one of the following five Regions in British Columbia:

- (a) Vancouver Coastal Region;
- (b) Vancouver Island Region;
- (c) Fraser Salish Region;
- (d) Interior Region; and
- (e) North Region.

The geographical boundaries of the five Regions are outlined in the map attached as schedule A.

2.4 Eligibility for Membership

Any individual who is a First Nations Health Director may apply to become a Member.

2.5 Application to Become a Member

Subject to sections 2.16 and 2.17, an individual who is eligible in accordance with section 2.4 may apply to the Directors to become a Member by submitting an application identifying the Region to which they belong, together with:

- (a) a letter from a First Nation Entity confirming that they are employed as their First Nation Health Director; and
- (b) any prescribed membership dues.

2.6 Review of Applications for Membership

The Directors will review the applications by individuals to become Members. Where an application for membership is in order and the individual is eligible in accordance with section 2.4, the Directors will approve the application. If there is any uncertainty about which Region a Member should belong to, the Directors will make a determination with respect to this matter.

Upon the Directors approving the application, the individual is accepted as a Member.

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First Nations Health Directors Association [FNHDA] Bylaws excerpt, Part 2 – Membership

2.7 Entering Name on Register

The name of any individual accepted as a Member in accordance with section 2.6 shall be entered in the register of Members upon his or her acceptance. The Region to which a Member belongs must also be noted in the register.

2.8 Rights of Members

Subject to section 2.15, a Member will be entitled to attend, speak, and vote at Members meetings and to receive information which is delivered to all Members.

2.9 Obligations of Membership

Every Member shall:

- (a) uphold the Constitution;
- (b) comply with these Bylaws and the Terms of Reference;
- (c) pay any applicable membership dues by April 30 of each year; and
- (d) provide an annual confirmation letter from a First Nation Entity confirming that they are employed as their First Nation Health Director by March 1 of each year.

2.10 Annual Dues

The Members may, by Ordinary Resolution, establish a fee schedule of annual dues, which may include different fee levels for Members and other associated individuals.

2.11 Change of Member's Region

If a Member becomes employed as a First Nations Health Director in another Region, the Member must notify the Association of this change and the register of Members must be updated accordingly.

2.12 Termination of Membership

An individual shall cease to be a Member:

- (a) when he or she delivers his or her resignation in writing to the secretary-treasurer or to the address of the Association;
- (b) when he or she dies;
- (c) upon the Association receiving written notice from a First Nation Entity stating that the individual is no longer employed as their First Nation Health Director or is currently on leave for a period of time that is estimated to be longer than three months or indefinite;
- (d) upon having been a Member not in good standing for a period of 60 days; or
- (e) upon being expelled in accordance with section 2.13.

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First Nations Health Directors Association [FNHDA] Bylaws excerpt, Part 2 – Membership

2.13 Expulsion

A Member may be expelled by a Special Resolution of the Members passed at a Members meeting of the Association. The notice with respect to a Members meeting at which a Special Resolution for expulsion will be considered shall be accompanied by a brief statement of the reason or reasons for the proposed expulsion. The Member that is the subject of the proposed Special Resolution

for expulsion shall be given the opportunity to be heard at the Members meeting before the Special Resolution is put to a vote.

2.14 Good Standing

All Members are in good standing except a Member who has:

- (a) failed to pay any current annual membership dues or any other debt owing by him or her to the Association; or
- (b) not provided the annual confirmation letter required under section 2.9(d) by April 30.

A Member remains not in good standing so long as those fees or that debt remain unpaid or that annual confirmation letter has not been provided.

2.15 Member Not in Good Standing

If a Member is not in good standing, they may not:

- (a) vote at a Members meeting or a Directors' meeting;
- (b) be appointed as a Director; or
- (c) be reimbursed for attending meetings or remunerated as a Director.

2.16 Former Member may Reapply for Membership

An individual who has ceased to be a Member in accordance with subsection 2.12 (a), (c) or (d) may reapply to become a Member in accordance with section 2.5 if they have repaid any debt they owe to the Association.

2.17 Expelled Member may Reapply for Membership

An individual who has been expelled in accordance with section 2.13 and ceased to be a Member in accordance with subsection 2.12(e) may reapply to become a Member in accordance with section 2.5 if:

- (a) at least one year has passed since they were expelled;
- (b) the Directors have passed a resolution in support of their reapplication;
- (c) they meet the requirements of section 2.4; and
- (d) they have repaid any debt they owe to the Association.